

**Wyanett Township**  
**Reorganization Meeting**  
**Minutes – Mar. 17, 2026**

Call to Order – 6:30 P.M. by chairman Ken Murray. All members present including Curt VanOort, incoming supervisor.

**Visitors** - Patrice Van Oort and Barbara Prince

1. Certificate of Filing needs to be filed by Mar. 17, 2026.

Curt and Linda can take their oath of office between Mar.18-Mar. 28, 2026.

2. Select a town board chair and vice chair. Currently Ken is the chair and other supervisors sub for him if he is gone. Ken has retired and Curt Van Oort was elected in his place. Ken will help Curt with beach and other duties. Ken so moved for Travis to be chairman, Dennis in Travis' absence, Dennis, 2<sup>nd</sup>, passed.

3. Approval of 2026 meetings and times at the annual meeting Mar. 10, 2026. Reminders can be put on cell phones, check our website or take an extra newsletter to attend the meetings.

4. Our official newspapers – County News Review and Union Times also approved at Annual meeting on Mar. 10, 2026.

5. Set compensation for town officers and employees- current salary for clerk is \$500 and that is 16.75 hours at \$30. The treasurer salary is \$400 and that is for 13.25 @ \$30 per hour. All other work is paid at \$30 per hour for employees. Meetings are \$75 – Election Judges get \$20 per hour and Head Judge gets \$25. The moderator for the annual meeting gets \$25.

Ken so moved with Dennis, 2<sup>nd</sup> clerk salary \$600 and treasurer \$500. Passed. Dennis so moved road grader and snow plow drivers receive \$40 per hour. Travis, 2<sup>nd</sup>, passed.

Federal mileage rate for 2065 is 72.5 cents per mile.

6. Supervisors serve on boards such as fire board, building maintenance, permits etc. Ken is on the fire board and permits, and beach . Travis is the building guy and snow plows the town hall parking lot and shovels.. Dennis takes care of the

Compost and all CTAS updates. All duties will be shared when needed. Affidavits will be made to cover all duties another paid employee could be doing. Dennis so moved, Travis 2<sup>nd</sup>, that Ken will remain a township employee helping Curt with his duties, passed.

7. Designated posting at – EC's - – town hall posting on door and the website – approved at Annual Meeting Mar. 10, 2026.

8. Designated bank – Old National Bank in Princeton. Approved at the Mar. 10<sup>th</sup> Annual Meeting.

9. Conflict of interest – supervisors need to sign the form after each service that could be done by an employee not an elected official. The treasurer has to sign one when they are an election judge due to a higher rate of pay of an elected official.

10. The Town Financial Reporting Form for the State Auditor due on Mar. 31, 2026 has been completed. Linda submitted this online 1-29-26 -confirmation received. All other reports for PERA and MATIT submitted online before deadlines.

11. List of officers: confirm the list to be completed and send to the MAT office and the Isanti County Auditor - Linda will do this.

12. As requested at the 2020 meeting the clerk has compiled a monthly update for repair and maintenance in a book for equipment and vehicles. It commences with Jan. 2019 and will continue onward. That is the reason we need signatures and what the bill is for to fill out this detail.

13. The sign by the compost pile by the maintenance building reminds people this is only for citizens of Wyanett Township.

14. All expenses need to have tangible receipts. Affidavits of No Receipt need to be filled out if no receipt is available. Hand written are not acceptable. MATIT audit requires breakdowns of all supervisor wages and expenses.

15. All accidents need to be reported to a supervisor. Cab cards indicate the procedure to follow. A sheriff's report would be needed to send to MATIT for coverage.

16. Any bills that should be paid at the monthly meeting need to arrive by the Friday before. Bills that arrive after that date will be paid the next month. Employees need to email their time to the clerk or they will only be paid for the meetings they are at with the clerk present to verify. Quarterly there are 941's and MFL and MN UE reports to prepare.

17. The Treasurer will contact payees who do not cash their checks. There's a lot of mail delivery problems and we don't want to pay \$38 stop payment charges. The clerk and treasurer do a bank reconciliation each month. Some checks do get lost in the mail and we do have to void, stop payment and reissue.

Ken so moved to Adjourn with Travis, 2<sup>nd</sup>, passed.

Respectively Submitted – Linda Hass - Clerk