

Wyanett Township
Reorganization Meeting
Minutes – Mar. 17, 2020

Call to Order – 6:30 P.M. All member present. Flag Pledge.

Visitors -

1. Certificate of Election needs to be filed by Mar. 17, 2020. Ken and Linda turned one into the clerk to file.

Ken and Linda will take their oath effective Mar. 18, 2020.

2. Transfer town records if applicable. N/A

3. Select a town board chair and vice chair – Dennis so moved to have Ken be the chair with Travis 2nd, passed. Vice chair will be Dennis or Travis in Ken’s absence.

4. Travis so moved to adopt the schedule of the board’s regular meetings listed on the 2020 Newsletter that went to all the citizens. Dennis, 2nd, passed.

5. Designate an official newspaper – County News Review and Union Times – Travis so moved to accept with Dennis the 2nd, passed.

6. Set compensation for town officers and employees. Dennis so moved to raise the salary for the clerk to \$500 and the treasurer to \$400. Travis the 2nd, passed
Dennis so moved to raise the snow plow and road grader positions to \$28.50 per hour. Ken the 2nd, passed.

Federal Mileage rate for 2020 is 57.5 cents per mile – Travis so moved to accept, Dennis, 2nd passed.

7. Designate supervisors to serve on boards such as planning, fire board, building maintenance, permits etc. Ken will be on the fire board and permits. Travis is the building guy and Dennis is on the planning board. All duties will be shared when needed. Motion to accept by Dennis, 2nd, Travis, passed.

8. Designate one or more posting places – posting facilities must be provided at these places – EC's - 3 places are recommended – town hall posting on door and the website. Travis so moved, Dennis, 2nd – passed.

9. Designate a bank – Bremer Bank in Princeton. Travis so moved, Dennis the 2nd, passed.

10. Conflict of interest – supervisors need to sign the form after each service. Travis so moved to accept, Dennis 2nd, passed.

11. Review board policies if needed. Snow plowing policy. Inspection and Repair of road signs as needed. Travis so moved to accept as they are with Dennis, 2nd passed.

12. AWAIR plan – a workplace accident and injury reduction to review annually if in place. N/A

13. Inventory training and reference materials. The Town Law Book and election materials – available to the board, properly updated and missing items replaced.

14. Review town ordinance book and resolution book. Review and update. Send a copy to the county law library and any feedlot ordinances have been mailed to the MN Dept. of Agriculture. Travis so moved to approve, Dennis the 2nd, passed.

15. Urban towns in the metro area confirm compliance with the Data Practices Act. Review the board's data practices access procedures, the designated responsible authority, and the compliance official appointment.

16. Towns with planning and zoning – not applicable to Wyanett.

17. Confirm the Town Financial Reporting Form for the Auditor hare completed. Linda submitted this online Feb. 14, 2020 and received confirmation back.

18. Upcoming training opportunities – the board should be aware and authorize board members to attend. Dennis so moved to continue when available, Travis the 2nd and passed.

19. List of officers: confirm the list to be completed and sent to the MAT office. Linda will do this.

20. The clerk has compiled a monthly update for repair and maintenance in a book for equipment and vehicles. It commences with Jan. 2019 and will continue onward. The supervisors each got a spreadsheet with all the data in the book.

21. Dennis so moved with Travis the 2nd to have a sign by the compost pile down by the maintenance building that reminds people this is only for citizens of Wyanett township, passed. Having this available will eliminate it all ending up in the ditches. Travis will have a sign made by the pile as well as the notice that will be posted.

22. Dennis so moved with Ken the 2nd that Travis should update the sewer system. Passed.

Motion to Adjourn at 7:25 p.m by Dennis with 2nd by Travis, passed.

Respectively Submitted – Linda Hass, Clerk

